

FOR EXTERNAL USE

ATC Business Practice Development Process

When it is determined that a Business Practice review / update / change is warranted, Interconnection Services or Customer Relations (as most appropriate) will...

1. Route and post the draft business practice for 30-day comment period for customers.
2. Within 30 days, schedule, if not conduct a meeting with customer primary contacts¹ (especially including those that responded to ATC's posting) the draft business practice and customer comments.
3. Issue a summary of customer comments and ATC response, including 1) a revised draft business practice (that includes agreeable edits) and 2) a schedule of next steps (e.g. Business Forum or publishing).
4. Based upon this summary, submit contentious issue(s) to ATC Director – External Relations & Policy to decide if the draft business practice (or any single particular issue within) should be included on a Business Forum agenda.
 - If determined necessary, address in Business Forum² (or other appropriate higher management level venue) any contentious issues.
 - Include conclusions in Business Forum minutes.
5. Publish new or revised business practice.
6. Post Business Practice on Powerline and the ATC external Website. ATC will issue a notice of the posting to the customer primary contacts (as defined in step 2 above).

¹ Customer primary contacts would be a single point of contact to represent their company at this point in the process; responsible for coordinating feedback from others at their company.

² The Business Forum presently consists of director/VP level management representatives from We Energies, Alliant, WPS, MG&E, and WPPI.